



POSITION DESCRIPTION

Title of Position: Teacher

Classification: Salaried full-time

Position Function: Plan and implement a developmentally-appropriate preschool curriculum for SONshine Preschool, a quality faith-based pre-kindergarten program.

Primary Responsibilities:

1. Teaching
 - a. Plan and implement integrated lesson plans and activities suitable for the physical, emotional, intellectual, social, and spiritual development of preschool children using a variety of materials, including those from Creative Curriculum for Preschool.
 - b. Assign and oversee the day-to-day work of the teacher aides. Give them clear direction and ensure they engage appropriately with the students, leading by example.
 - c. Observe and assess students, using Teaching Strategies GOLD formative assessment and myIGDIs (Individual Growth and Development Indicators) for screening and progress monitoring.
 - d. Plan and conduct home visits prior to the start of the school year.
 - e. Maintain open lines of communication with parents. Schedule two conferences/year to discuss child's development.
2. Administration
 - a. Participate in and contribute to SONshine staff meetings and professional development activities.
 - b. Attend relevant OSCI building staff meetings, Oskaloosa Preschool Partnership PLCs, OPP professional developments, and OPP Advisory Committee meetings.
 - c. Lead and/or assist with operational activities and events (student records, annual calendar, registration, Grandparents Day, etc.). See Appendix for annually-updated distribution of standard tasks.
 - d. Provide periodic updates to the director on the performance of the teacher associates.
3. Personal
 - a. Consistently demonstrate a positive attitude. Be open and adaptable to change.
 - b. Work cooperatively and respectfully with the board, preschool director, teacher associates, parents, Oskaloosa Christian School staff, and other constituents.
 - c. Maintain confidentiality of sensitive information.
4. Perform other duties as needed and/or assigned by the director.

Reports to: SONshine Preschool Director

Evaluation of Performance: Annual written evaluation conducted by the preschool director.

Minimum Qualifications:

- Must be currently licensed by the Iowa Board of Educational Examiners, with an Early Childhood Education endorsement (or willingness to attain)
- Possess an understanding of Statewide Voluntary Preschool Program (SWVPP) requirements and Iowa Quality Preschool Program Standards (IQPPS)
- Demonstrate and articulate Christian faith.
- Possess strong written and verbal communication skills.

Last updated: *January 2022*